

01/21/2023; 4pm – 5:30pm pacific time via zoom call

In Attendance: Matt Crawford, Sadie Dietz, Lori Greer, Leslie Griffin, Pauline Holmes, Kristi Kistner, Elaina Marcotte, Janelle McCoy, Tracy Ross, Katrina Savage

1) Meeting Called to Open

2) Pauline Holmes resigned as CAGBA Treasurer on January 15, 2023 (email to Kristi Kistner).

*Motion made by Kristi for **Treasurer Replacement**: I move that Pat Ross be the new 2023 Treasurer, to replace Pauline Holmes, effective immediately upon majority vote of the Board of Directors. *[CBL Article VI. Section 4 (" ... replacement will be approved by a majority vote of the existing Board Members and once approved, appointed to the position by the President.")]*

*Janelle seconded the motion.

*Motion amended to include that if motion approved, Pauline Holmes to be removed from the Wells Fargo bank signatory and Pat Ross to be added to the Wells Fargo bank signatory.

***Motion Approved by Majority Vote**

- Yes votes: Janelle, Pauline, Matt, Katrina, Sadie, Elaina, Leslie, Lori
- No votes: None
- Abstentions: None

Actions:

- Kristi to appoint Pat Ross as Treasurer via email to the Board. This appointment will be announced to membership via Facebook, email, and the Newsletter.
- Pauline will provide the full scope of Treasurer job description to Pat for review and transition.
- The Board has the option to add a 3rd signatory on the Wells Fargo account in the future.

3) Cost for Federal Trademark designation renewal is \$450, due by February 7, 2023. Trademark lasts for 10 years with periodic proof/fee needed to assure still in use.

*Motion made by Kristi for **Trademark Designation**: I move that the 2023 CAGBA budget be amended to include the Federal Trademark designation renewal of \$450 and the Treasurer complete the renewal application by the deadline of February 7, 2023. *[CBL Article X. Section 1 ("The issue in all voting shall be determined by a majority of votes cast unless specifically provided otherwise. A majority vote means more than half of the votes cast, excluding blank votes and abstentions.")]*

*Matt seconded the motion.

*Trademark Designation includes:

- Class 16 for Inspection manuals (\$225)
- Class 35 maintaining registry of colored angora goats (\$225)

*Logo Trademark is included in the total of \$450.00 due

*Length for continuing trademark of materials is 10 years. Current fees are to continue the current trademark.

*CAGBA is currently operating at a deficit; budget was reviewed and opportunities to increase income were discussed

- Current revenue sources are registrations and memberships; advertisements in the newsletter do not provide significant income for CAGBA
- Discretionary spending line item refers to the \$100 per Board member position that is available for use (and highly encouraged to be used) in some way for angora goats in 2023 (examples of 2022 use were discussed during the meeting)

***Motion Approved by Majority Vote**

- Yes votes: Janelle, Pauline, Matt, Katrina, Sadie, Elaina, Lori
- No votes: None
- Abstentions: Leslie

Actions:

- Pauline/Pat and Tracy to provide summary of income and expenses for each of the last 4 years (2019 – 2022) to the Board
- Tracy and Pat to work on future reporting format of income vs expenses for quarterly Treasurer reports to the Board and for newsletter
- *Post-meeting action: Pat to amend the 2023 budget per the approved motion and send to the Board via email*

4) Active engagement of all Board members

Actions:

- All Regional Directors to email Lori their quarterly reports asap for Q4 2022 newsletter (due now)
 - *Post-meeting note: We are targeting newsletter going to membership within 2-3 weeks of quarterly board meeting*
 - *Post-meeting note: Other Board member reports are optional; Kristi will submit a report for each newsletter*
 - *Post-meeting note: Co-Directors can choose to alternate their reports, eg, each can take two quarters so the burden of writing is shared; or they can co-write their reports*
- All Regional Directors to email Lori and Kristi their quarterly reports by April 1 (Q1), July 1 (Q2), and October 1 (Q3) for 2023; these will be used as inputs into the quarterly meeting and then included in the subsequent newsletter
 - If nothing significant, eg, goat shows in the region, articles could focus on “how to” or area of expertise, shout out to new members, fiber processing, etc.
 - Outreach to new members is extremely important; Lori to upload updated membership emails to Google drive every 1-2 months and Kristi to ensure all Regional Directors have access to the drive
 - *Post-meeting note: Kristi to set up educational/training zoom calls to go over Regional Director role/responsibilities and go through resources available in the Google drive and on the website*

- All Board members to participate in quarterly meetings; notify Kristi in advance if you are unable to attend
- Lori to email meeting minutes for quarterly meetings to the Board and Registrar and begin including a summary in the quarterly newsletters

5) 2023 focus topics for CAGBA

*Agenda items were reviewed briefly and the following 3 areas for focus were identified by the Board:

- 1. Sales (how to and avenues for selling fiber and goats)**
- 2. Colored angora goat breed standard (inspectors list, inspection manual, inspection process)**
- 3. Breeding for color (video/podcast; complimentary to current website information)**

Actions:

- Kristi to send email to Board members asking for volunteer preferences, ie, which of the three areas Board members want to participate in
 - *Post-meeting note: After Board member volunteer choices are identified, Kristi will appoint committee chairs for the 3 focus areas per CBL Article II, Section 3.5 and Board will solicit membership participation in committees*
- *Post-meeting note: Lori may request volunteers for the newsletter; Board members interested in assisting with the newsletter should contact Lori*
- *Post-meeting note: Regional Director meetings will be scheduled by Anne and Sadie for 2023; participation is optional but highly encouraged for networking and brainstorming re: how to engage and serve membership*

6) Meeting Called to Close